

AGREED MINUTES OF MEETING

**POLITEKNIK SULTAN MIZAN ZAINAL ABIDIN
TERENGGANU, MALAYSIA**

AND

**UNIVERSITAS WIJAYA KUSUMA,
SURABAYA, INDONESIA**

**DATE:
25 SEPTEMBER 2019**

**VENUE:
HOTEL UiTM DUNGUN,
TERENGGANU, MALAYSIA**

OFFICIAL VISIT BY

UNIVERSITAS WIJAYA KUSUMA,
SURABAYA, INDONESIA

TO

POLITEKNIK SULTAN MIZAN ZAINAL ABIDIN
TERENGGANU, MALAYSIA

LIST OF PARTICIPANTS

A) POLITEKNIK SULTAN MIZAN ZAINAL ABIDIN

NO.	NAME	POSITION
1.	Sr Haji Mohd Fikri bin Ismail	Director
2.	Saupi bin Mohamed Noor	Deputy Director of Academic
3.	Abdul Razak bin A. Aziz	Deputy Director of Academic Support
4.	Iskandar Zulkhairi bin Mohd	Head of Corporate Industrial Services and Employment Centre
5.	Aida Azmila binti Azmi	Head of Training and Further Studies Unit
6.	Muhammad Azam bin Ngah	Head of Asset Unit
7.	Nor Fadhilah binti Hasan	Innovation Development Manager
8.	Raja Noor Alina binti Raja Ali	Industrial Collaboration Manager
9.	Mastura binti Ibrahim	Innovative and Creative Manager
10.	Shaifuddin bin Anuar	Student Development and Internationalization Manager

11.	Dr. Sharifah Nurulhuda binti Tuan Mohd Yasin	Research and Publication Manager
12.	Mohd Zailan bin Zamani	Alumni Officer
13.	Zaharuddin bin Ab. Ghani	Public Relation Officer
14.	Akasyah bin Mohd Khathri	Senior Lecturer
15.	Salmiza binti Said	Senior Lecturer
16.	Suzana binti Yusof	Senior Lecturer

B) UNIVERSITAS WIJAYA KUSUMA SURABAYA

NO.	NAME	POSITION
1.	Ir Endang Noerhartati, MP	Vice Rector of Relationship, Cooperation, And Development
2.	Lusy Tunik Muharlisiani	Lecturer Department of English Education



MEETING BETWEEN

**POLITEKNIK SULTAN MIZAN ZAINAL ABIDIN
TERENGGANU, MALAYSIA**

AND

**UNIVERSITAS WIJAYA KUSUMA,
SURABAYA, INDONESIA**

MEETING OUTCOMES

Following the meeting between Politeknik Sultan Mizan Zainal Abidin and Universitas Wijaya Kusuma Surabaya on TVET in Higher Education held on 25th September 2019 at Hotel UiTM Dungun, Terengganu, Malaysia have agreed to the following areas for cooperation and collaboration:

1. Encouraging the hosting of joint conferences, symposium, workshops and exhibitions for the managers of training institutes, trainers and trainees;

2. Conducting technical researches and studies that may help carry out the areas of cooperation included in this program;
3. Adopting joint training programs for the managers of the training centres and institutes;
4. Exchanging experiences related to the technical domains in order to implement the training programs as well as conducting studies and the related consultations;
5. Exchanging and disseminating studies, researches and other related information materials;
6. Mutual recognition of certificates/ qualifications in the areas identified by both parties; and
7. Such other forms of cooperation in the field of technical and vocational training as may be agreed upon by the two parties in the future.

Politeknik Sultan Mizan Zainal Abidin and Universitas Wijaya Kusuma Surabaya have agreed that representatives of both parties shall alternately hold meeting at each country as deem necessary. Among the objectives of such meetings are the followings:

- a) Identifying procedures related to the execution of this program as agreed upon by both parties; and
- b) Creating direct channels of communication between officials for pursuing the implementation of this program.

Politeknik Sultan Mizan Zainal Abidin and Universitas Wijaya Kusuma Surabaya have agreed that both parties shall endeavour to settle, in a cordial way any disputes arising due to misinterpretation of any of the clauses included in this program or when carried out or implemented.

**FOR POLITEKNIK SULTAN MIZAN
ZAINAL ABIDIN, TERENGGANU,
MALAYSIA**



**(Sr. HAJI MOHD FIKRI BIN ISMAIL)
DIRECTOR**

**FOR UNIVERSITAS WIJAYA KUSUMA,
SURABAYA, INDONESIA**



**(Ir. ENDANG NOERHARTATI, MP)
VICE RECTOR OF RELATIONSHIP,
COOPERATION, AND DEVELOPMENT**

Date : 25 September 2019